Shiskine Golf and Tennis Club recognises that due to the nature of the sport there may be instances where coaches are providing one to one coaching with a child. In order to safeguard all parties Shiskine Golf and Tennis Club has produced a lone working policy which will guide those involved in one to one coaching.

For the purposes of this policy a child is recognised as someone under the age of 18 years.

**Shiskine Golf and Tennis Club** **will:**

* Ensure that all coaches understand, abide and have signed up to the code of conduct for the protection of children in sport.
* Promote the need for activity to take place in an open environment with others around and any on-course sessions in view of the clubhouse or other golfers/members.
* Involve parents and encourage them to attend wherever possible.
* Ensure that all adults behave in an appropriate manner, respecting the rights of the child and treating them with respect, dignity and fairness.
* Advise that coaching techniques are delivered by demonstration and avoid physical contact.
* Remind all those working with children alone to have a copy of the child’s emergency contact number and access to a phone.
* Provide children with information on what to do and who to contact if they feel uncomfortable at any time during a one to one coaching session.
* Ensure parents are aware of all formal arrangements such as the structure, the location and the length of a one to one session and they are provided with guidance on who to speak to if they have any concerns.

**Review**

This policy and these procedures will be regularly reviewed:

* + In accordance with changes in legislation and guidance on lone working with children or following any changes within Shiskine Golf and Tennis Club.
  + Following any issue or concern raised about lone working with children within Shiskine Golf and Tennis Club.

In all other circumstances, at least every three years.